

BOARD OF SUPERVISORS

Brown County

305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600
PHONE (920) 448-4015 FAX (920) 448-6221



ADMINISTRATION COMMITTEE

Tom Lund, Chair
Tony Theisen, Vice Chair
Kris Schuller, Mark Tumpach

SPECIAL ADMINISTRATION COMMITTEE

Wednesday, June 15, 2011

6:45 p.m.

Room 210, City Hall
100 N. Jefferson Street

- I. Call to order.
 - II. Approve/modify agenda.
-
- 1. Award Contract for Repair of the Courthouse Roof.
 - 2. Resolution to authorize use of Funds to Retain Investigator.
 - 3. Such other matters as authorized by law.

Tom Lund, Chair

Attachments

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda. Word97/agendas/admin/March16_2011.doc

BID TABULATION RECORD				
PROJECT NAME: ROOF REPLACEMENT ON COURTHOUSE				
SEALED BID: PROJECT #1454				
BUYER: DCD				
DUE DATE & TIME: MAY 24, 2011 AT 11:00 AM TO BC CLERK				
OPENING DATE & TIME: MAY 24, 2011 AT 11:00 AM				
VENDOR	TOTAL COST	ADD 1	BID BOND	
Northern Metal & Roofing Co., Inc.	\$ 84,245.00	Yes	Yes	
Crafts, Inc.	\$ 71,689.00	Yes	Yes	
Walsdorf Roofing Co., Inc.	\$ 77,600.00	Yes	Yes	
PHD Roof Doctors, Inc.	\$ 65,475.00	Yes	Yes	

June 15, 2011

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies & Gentlemen:

RESOLUTION TO AUTHORIZE USE OF FUNDS TO
RETAIN INVESTIGATOR

WHEREAS, the Human Resource Manager, Debbie Klarkowski, filed a Notice of Claim for damages based upon allegations of sexual harassment and sex discrimination on May 19, 2011; and

WHEREAS, Brown County Ordinance §4.105 and the administrative policies of the Human Resource Department require an investigation of complaints of sexual harassment; and

WHEREAS, no investigation of Debbie Klarkowski's complaint has taken place; and

WHEREAS, the county's liability insurer has appointed an attorney to evaluate the claim and an investigation will be helpful to the attorney; and

WHEREAS, Corporation Counsel has funds allocated for legal services in the department budget and Corporation Counsel is required to obtain approval prior to contracting for legal services.

NOW, THEREFORE, BE IT RESOLVED, the Brown County Board of Supervisors authorizes Corporation Counsel to contract for an investigation of the above mentioned claim of sexual harassment.

Respectfully submitted,

ADMINISTRATION COMMITTEE

Approved By:

COUNTY EXECUTIVE

Date Signed: _____

Final Draft Approved by Corporation Counsel

Fiscal Note: This resolution does not require an appropriation from the General Fund. Funds are allocated in the Corporation Counsel budget for legal/professional services.

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
TUMPACH	1			
DE WANE	2			
NICHOLSON	3			
THEISEN	4			
KRUEGER	5			
HAEFS	6			
ERICKSON	7			
BRUNETTE	8			
ZIMA	9			
EVANS	10			
VANDER LEEST	11			
BUCKLEY	12			
DANTINNE, JR	13			

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
LA VIOLETTE	14			
ANDREWS	15			
KASTER	16			
VAN VONDEREN	17			
SCHULLER	18			
FLECK	19			
CLANCY	20			
WETZEL	21			
MOYNIHAN	22			
SCRAY	23			
CARPENTER	24			
LUND	25			
FEWELL	26			

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____